

# LEARNING OPPORTUNITIES AND RESOURCES

## Academic Advising

**Sarah Davis, Director of Undergraduate Academic Advising,**  
304-696-2669

**Chris Atkins, Director of University College,** 304-696-3252  
Smith Communications Building 212  
advising@marshall.edu  
[www.marshall.edu/advising/](https://www.marshall.edu/advising/)

The Office of Undergraduate Academic Advising coordinates advising practices and policies across all colleges. Each college has its own unique academic advising structure. All students are strongly encouraged to consult their dean's office for information regarding advisor assignments, curriculum requirements and support services.

The Office of Undergraduate Academic Advising also provides technological support for advising tasks including the coordination of EAB's Navigate advising platform, the Navigate App and Academic Planning. The Navigate advising platform allows coordination of student advising appointments and serves as a repository for appointment reports and notes on student/advisor interactions. The Navigate app puts the Marshall advising curriculum directly in the hands of the students. With tips and to-do's, in addition to other resources, the Navigate App serves as a resource in the student's pocket. These two platforms serve to enhance the advising experience for faculty, staff and students at Marshall University, providing the tools for effective coordination and support from faculty and staff and the resources to allow students to take ownership of and prepare for a successful college career.

## Campuses and Centers

**South Charleston Campus**  
100 Angus E. Peyton Drive  
South Charleston, WV 25303-1600  
304-746-2500  
schas@marshall.edu

Marshall University's South Charleston campus is dedicated to making higher education opportunities more accessible to people living in the Kanawha Valley and surrounding counties. The South Charleston campus delivers general education core courses, special interest courses, and college courses in the high schools. We offer courses to meet the needs of traditional-age college students, nontraditional adult students, and accelerated high school students.

### Regional Centers

**Mid-Ohio Valley Center, Point Pleasant**  
304-674-7200  
[www.marshall.edu/movc/](http://www.marshall.edu/movc/)  
movc@marshall.edu

## Career Education

**Cristina McDavid, Director**  
career@marshall.edu

[www.marshall.edu/careereducation/](http://www.marshall.edu/careereducation/) (<http://www.marshall.edu/careereducation/>)

The Office of Career Education assists students in all phases of professional development leading to a career including self-assessment of skills, interests, and career goals as well as exploring and declaring a major. Career Coaches also guide students in effective resume building and interviewing skills. In addition, students are offered practical, hands-on techniques for networking and searching for part-time, internship, and entry-level employment.

The office is located on the corner of 5<sup>th</sup> Avenue and 17<sup>th</sup> Street (Huntington).

## Center for African American Students

East Hall 215/304-696-6705  
polk4@marshall.edu  
[www.marshall.edu/caas/](http://www.marshall.edu/caas/) (<http://www.marshall.edu/caas/>)

The Center for African American Students (CAAS), under the auspices of the Office of Intercultural Affairs, is a historically significant program that catalyzes involving and supporting student's academic and personal success toward college graduation and an accomplished professional career in his/her chosen field of study.

The CAAS home provides a pleasant and centrally located office setting where students may relax, study, and connect with others. Everyone is welcome...and soon realizes that the center is a "home away from home" to all students who enter.

### Student Benefits

- Progressive academic and personal advising and problem solving
- Career and majors advising
- Mentoring services
- General guidance and crisis management
- University information and solution-oriented networking
- Help build and maintain connections to university and community clubs and organizations

The center has a vital role in the recruitment and retention of African American students through unique program offerings and programs for scholars. The CAAS often collaborates with the Office of Recruitment and various university colleges to strengthen recruiting initiatives for African American students. This program provides administrative oversight for Black United Students and the Society of Black Scholars, and offers more than 30 programs and activities each academic year, which include the MU Annual Diversity Breakfast, Intercultural Students Weekend, Women of Color Day, Donning of Kente Graduation Ceremony, Marshall University Unity Walk, Annual Soul Food Feast, lecture series, cultural travel outings, and many others.

## Center for Teaching and Learning

**April Fugett, Executive Director**  
109 Old Main/304-696-2206  
ctl@marshall.edu  
[www.marshall.edu/ctl/](http://www.marshall.edu/ctl/) (<http://www.marshall.edu/ctl/>)

The mission of the Center for Teaching and Learning (CTL) is to empower faculty in their teaching and research by cultivating a

campus culture that values pedagogical, disciplinary, and program-based inquiry in support of student learning. More specifically, CTL provides opportunities for faculty to engage with, and develop, the instruments of teaching and learning (e.g., curricula and pedagogy) and the processes of teaching and learning (e.g., data-driven teaching strategies, reflective and metacognitive practices). In addition to professional development opportunities, the center administers the annual faculty awards, conducts classroom observations, directs a New Faculty Orientation program, hosts an annual teaching conference, and maintains a library of resource books related to a variety of teaching and learning topics. Housed within CTL are the Writing Across the Curriculum and Community Engagement/Community-Based Learning programs.

## Writing Across the Curriculum

**Georgianna Logan, Director**

Gullickson Hall 100D

304-696-2683

[www.marshall.edu/ctl/writing-across-the-curriculum](http://www.marshall.edu/ctl/writing-across-the-curriculum) (<http://www.marshall.edu/ctl/writing-across-the-curriculum/>)

All Marshall University undergraduates must take two courses with the Writing Intensive designation, sometimes called a WAC class. Created to reinforce writing skills in classes outside of English composition, writing intensive classes engage students directly in the subject matter of the course through a variety of activities that focus on writing as a means of learning. Some of these activities are informal, ungraded class exercises that teach (among other things) critical thinking, organization and synthesis of diverse elements, summarizing skills, and awareness among students of their own learning processes. Other activities, formal and graded, teach these same skills through careful revision and rethinking, peer evaluation, and reformulation into a finished product. These class projects use writing as a means of engaging the mind, body, and spirit of students in the activity of learning a particular subject matter. Writing intensive classes make students aware that writing is a necessary and frequently used skill no matter what their occupation will be, and they prepare students for writing in their careers and in their personal and community lives.

## Community Engagement/Community-Based Learning

**Brittani Black, Director**

304-696-2206

[www.marshall.edu/cbl](http://www.marshall.edu/cbl) (<http://www.marshall.edu/cbl/>)

The Marshall University's Community Engagement/Community-Based Learning program assists faculty, students, and community partners in course-specific collaborations that connect learning objectives to public service and civic engagement. The combination of Community-Based Learning and academic theory enhances personalized education for students and creates opportunities to connect key course concepts with relevant real-world experiences. Engaging the community empowers students as learners, teachers, achievers, and leaders as students can make a more meaningful and long-term impact on Marshall University and in the community. CBL will empower students who want to become more involved with the community and who wish to learn in an interactive, transformative environment. Community-Based Learning is a mechanism by which the university mission is enhanced. A course in which all learning

is passive memorization and library research will not create an environment wherein students can reach their full learning potential. Therefore, the inclusion of CBL in coursework enhances student research skills and offers them an opportunity to participate in community transformations. CBL coursework provides an element of pedagogy that propels students towards future successes. Participating in Community-Based Learning courses also provides students with the tools they need to be successful in the working world, providing resume-building opportunities and potential contacts for employment.

## Child Development Academy

**Brittany Jobe, Director**

520 22nd Street/304-696-5803

[perry271@marshall.edu](mailto:perry271@marshall.edu)

[www.marshall.edu/cda](http://www.marshall.edu/cda) (<http://www.marshall.edu/cda/>)

The Child Development Academy at Marshall University provides child care services to children of Marshall University students, faculty, staff and the greater community. It serves as a location for Marshall University undergraduate and graduate students participating in various clinical experiences as part of their academic program. The programs currently placing university students at the Child Development Academy are Early Education, Elementary Education, and Psychology. The facility was opened in August of 1999 and the construction was a joint venture of Marshall University and the City of Huntington.

## Digital University Broadcast & Athletics Technology

**Ryan Vance, Director**

Henderson Center/304-696-2967

[www.marshall.edu/it](http://www.marshall.edu/it) (<http://www.marshall.edu/it/>)

Digital Media Services provides a range of support services for the university and community. This group administers the infrastructure for lecture capture, live and on demand video streaming, and digital signage. Additionally, the group provides video production and live streaming for campus wide events including winter and spring commencement ceremonies, the annual memorial fountain ceremony, and many others.

## Drinko Academy

**Montserrat Miller, Executive Director**

Old Main 211/304-696-2739

[www.marshall.edu/drinko/](http://www.marshall.edu/drinko/) (<http://www.marshall.edu/drinko/>)

[drinko@marshall.edu](mailto:drinko@marshall.edu)

The John Deaver Drinko Academy for American Political Institutions and Civic Culture fosters an informed, participatory, and inclusive civic culture. It supports Marshall University's curricular and co-curricular programming by encouraging initiatives that advance civic literacy and civil discourse. This is exemplified through multiple programs the Academy supports, such as the Simon Perry Center for Constitutional Democracy, the Carter G. Woodson Lyceum, and through its sponsorship of the National Society of ACTA Scholars

The John Deaver Drinko Academy at Marshall University was founded in April of 1994. In establishing the Academy, John and Elizabeth Drinko set forth two principal objectives. The first was to foster better public understanding of the writing and ratification of the

U.S. Constitution in order to encourage greater levels of citizen participation in our democratic system of self-government. The second was to create a body of Distinguished Drinko Fellows composed of highly accomplished members of the Marshall University faculty.

The Distinguished Drinko Fellows represent 19 different academic disciplines. The Distinguished Drinko Fellowship is the highest faculty honor at Marshall. To date, 29 Marshall University faculty have been named Distinguished Drinko Fellows. Collectively, their contributions have enriched the quality of academic life throughout, and beyond, the university. The Distinguished Drinko Fellows and the other academic programs and events supported by the Drinko Academy exhibit the vision of the academy: civic culture reinvigorated; exemplary faculty achievement rewarded.

## English Language Institute (ELI)

One John Marshall Drive  
Huntington, WV 25755, USA  
1-304-696-4686  
eli@marshall.edu  
[www.marshall.edu/eli/](https://www.marshall.edu/eli/) (<https://www.marshall.edu/eli/>)

The English Language Institute prepares students to successfully complete a degree program at Marshall University. Our classes provide students with the opportunity to learn academic skills in three integrated courses (Reading-Vocabulary, Grammar-Writing, and Speaking-Listening) and a Special Topic course. Four levels of instruction are offered across 16-week terms in fall and spring, and 12 weeks in summer. Students receive a minimum of 20 hours of classroom instruction per week. Successful completion of Academic Preparatory I fulfills the English language proficiency requirement for admission for Marshall University undergraduate programs.

## H.E.L.P. Program (Higher Education for Learning Problems)

**Hillary Adams, Director**  
Myers Hall/304-696-6256  
help@marshall.edu  
[www.marshall.edu/help/](http://www.marshall.edu/help/) (<http://www.marshall.edu/help/>)

Higher Education for Learning Problems (H.E.L.P.) Program was established in 1981. H.E.L.P. provides qualified college students who have Learning Disabilities and/or Attention Deficit Disorder (ADD) the rights they are guaranteed under Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. The program offers these services:

- Assessment to determine presence of LD and/or ADD.
- Tutoring by Graduate Assistants in coursework, note-taking, study skills, organization and memory improvement.
- Remediation in reading, math, spelling, and written language skills by Learning Disabilities Specialists.
- Liaison among professors, H.E.L.P., and students.
- Arrangement for accommodations in testing.
- Counseling for problems with self esteem and severe test anxiety.

Application to H.E.L.P. must be made separately from application to the university and should be completed no fewer than six months in advance.

## Honorary Societies

The following honorary and professional societies maintain active chapters on the Marshall campus. For contact information, call the Office of Student Organizations at 304-696-2283.

- Alpha Alpha Alpha (first-generation college student)
- Alpha Epsilon Delta (pre-medicine)
- Alpha Epsilon Rho (broadcasting)
- Alpha Kappa Delta (sociology)
- Alpha Omega Alpha (medical)
- Alpha Phi Sigma (criminal justice)
- Alpha Psi Omega (theater)
- Beta Gamma Sigma (business)
- Delta Delta Epsilon (forensic science)
- Delta Epsilon Chi (marketing education)
- Delta Omicron (music)
- Eta Sigma Phi (Classics)
- Gamma Beta Phi (honor, service)
- Gamma Theta Upsilon (geography)
- Kappa Delta Pi (education)
- Kappa Kappa Psi (band)
- Lambda Alpha Epsilon (criminal justice)
- Lambda Pi Eta (communication studies)
- National Society of Collegiate Scholars (first and second Year honorary)
- Omicron Delta Epsilon (economics)
- Omicron Delta Kappa (leadership, scholarship)
- Phi Alpha Theta (history)
- Phi Kappa Phi (all academic disciplines, junior/senior/graduate students)
- Pi Kappa Delta (forensics)
- Pi Mu Epsilon (mathematics)
- Pi Sigma Alpha (political science)
- Psi Chi (psychology)
- Sigma Theta Tau (Nursing)
- Sigma Tau Delta (English)
- Upsilon Pi Epsilon (computer science)

## Housing and Residence Life

**Mistie Bibbee, Director**  
Holderby Hall/304-696-6765  
housing@marshall.edu

The Department of Housing and Residence Life is committed to the development and academic success of its students. Working in partnership with students and other members of the Marshall community, the Department of Housing and Residence Life is structured to provide a residential experience that supports and enhances students' learning, personal growth, and academic achievement. We foster and nurture inclusive communities, create social and educational opportunities to enhance student development, and provide each student with a safe, quality, living experience that supports the educational goals of the university.

Housing and Residence Life efforts are guided by several commitments to our students: to compliment and support the core academic

mission of the university; to provide co-curricular learning opportunities that support the classroom experience; to offer students a residential environment that values and supports diversity; to provide a residential environment that safeguards and augments all aspects of student wellness, including academic, physical, educational, emotional, cultural, and spiritual development and health; to establish a residential environment in which students explore their independence and interdependence, becoming part of a community in which they develop a better understanding of the impact of others on themselves, and their own impact on others; and to provide a dedicated and competent staff that will continually look for new and better ways to increase the efficiency of the department and the services we provide to our students.

Living on campus provides students with a unique living experience that cannot be found through living off campus. Housing and Residence Life continues to provide safe, supportive, and well-maintained residential environments which complement students' educational experiences during their stay here at Marshall.

## Living-Learning Communities

Living-Learning Communities place students who share a common academic interest together on one floor of a residence hall. The students benefit not only from informal interaction with others who share their goals and interests, and who in many cases will also be in the same classes, but will also have opportunities to participate in informal activities planned by the faculty and residence hall staff and geared to their specific interests.

Students may find information on specific living-learning communities by calling 1-800-438-5391 or by visiting [www.marshall.edu/housing](http://www.marshall.edu/housing) (<http://www.marshall.edu/housing/>). Students may request to participate in a living-learning community along with their regular housing application, or submit the request separately if they have already applied for housing.

## Information Resources and Customer Service

**Jody Perry, Sr. Director, IT Customer Services**

305 Drinko Library /304-696-3226

[Jody.perry@marshall.edu](mailto:Jody.perry@marshall.edu)

## Computing Facilities

Information Technology manages several computing facilities that provide access to MUNet-connected workstations for the campus community. Information Technology managed public computers, including those in the Drinko 24-Hour Study Center, have the latest versions of software available. University Computing facilities are currently available in Corbly Hall, Harris Hall, Smith Hall, the Drinko Library and Information Technology Center in Huntington; and in the administration and academic buildings in South Charleston. All University Computing Facilities provide printing and scanning services. Other specialized facilities are available at selected sites.

## Computer Accounts

As a Marshall student, you automatically have a MUNet account generated for you. Your MUNet username is a unique identifier that will be used throughout your journey at Marshall to log into your various campus computer accounts, and as part of your campus email address (e.g., [username@marshall.edu](mailto:username@marshall.edu)). One username and password will be used for all our various systems. Students may

also look up MUNet usernames and change passwords by visiting [www.marshall.edu/id](http://www.marshall.edu/id) (<http://www.marshall.edu/id/>).

## Information Technology Service Desk

The IT Service Desk is located on the first floor of the Drinko Library providing the University community with technical support services on a variety of issues and platforms. Technical assistance and support is available in-person, over the telephone, or online via email and live chat. Some of the more common visits to the service desk include technical assistance with Username/Password issues, connecting to MU WiFi, setting up email on mobile devices, and downloading software. The IT Service Desk is available via

- Telephone (304-696-3200),
- Email ([ITServiceDesk@marshall.edu](mailto:ITServiceDesk@marshall.edu)),
- Chat ([www.marshall.edu/it/](http://www.marshall.edu/it/) (<http://www.marshall.edu/it/>)) and
- In-person on the first floor of Drinko Library.

## Online Support

On the IT website, students and staff can find the most up-to-date information. IT exists to provide information, facilitate communications, and encourage collaboration within the campus community, [www.marshall.edu/it/](http://www.marshall.edu/it/) (<http://www.marshall.edu/it/>).

## Information Technology Office

305 Drinko Library/304-696-3900

[cio@marshall.edu](mailto:cio@marshall.edu)

[www.marshall.edu/it/](http://www.marshall.edu/it/) (<http://www.marshall.edu/it/>)

The Marshall University Information Technology (MUIT) office, located in the administrative suite on the third floor of Drinko Library, is dedicated to transforming the user experience with efficient, integrated, and collaborative innovations that meet the needs of the ever-changing academic environment. MUIT enhances technology at Marshall University by promoting and supporting IT applications to improve teaching, learning, and administrative operations. It integrates instructional technology, web delivery methods, and computing resources across all Marshall University campuses and centers. The office leads the development of an integrated IT environment, actively supporting academic and support activities to help faculty, staff, and students achieve Marshall University's technology goals.

## Information Technology Infrastructure and Enterprise Applications

[it@marshall.edu](mailto:it@marshall.edu)

[www.marshall.edu/it/](http://www.marshall.edu/it/) (<http://www.marshall.edu/it/>)

The IT Infrastructure Systems Team at Marshall is responsible for managing the university's primary data center, secondary backup location, and remote sites, ensuring robust and reliable operations. This team handles servers, enterprise storage, cloud storage solutions, and critical infrastructure applications, including email and integrated communication platforms. Their work is essential for maintaining the efficiency and security of the university's IT environment, supporting the needs of faculty, staff, and students.

## Intercultural Affairs

**Shaunte Polk, Director**



East Hall 233 / 304-696-6705

Marshall University established the Division of Multicultural Affairs in 1989. By weaving it into the mission of the institution, Marshall University affirmed its commitment to an environment of teaching and learning which recognizes and welcomes diversity of race, color, sex, sexual orientation, age, religion, national origin, marital status, political and ethnic backgrounds. Consistent with its awareness of different people, backgrounds and cultures, and now known as Intercultural Affairs, the office is committed to developing the potential of all students by creating and maintaining an environment that promotes and fosters a multicultural, international, global community. Intercultural Affairs is organized to provide underrepresented populations with programs that enhance knowledge, skills and awareness to function in a complex global society.

#### **The Office of Intercultural Affairs Strives to...**

- Create and maintain an environment that promotes cross-cultural understanding.
- Ameliorate and eliminate barriers to students, faculty, and staff interactions across racial, ethnic and cultural boundaries.
- Increase the number of underrepresented groups as undergraduate, professional and graduate students from the four (4) federally recognized minority groups (African American, Native American, Hispanics and Asian Americans).
- Recruit and retain underrepresented racial minorities and diverse populations as members of the faculty, staff, administration and student populations.
- Promote a multicultural presence throughout the university to include but not limited to: university governance, college & department committees, and administration.
- Improve the campus climate to foster nurturing, acceptance, and respect of diverse individuals.
- Support and maintain programs which present a variety of cross-cultural opportunities for all constituents of Marshall University.

Marshall University Intercultural Affairs comprises the Center for African American Students, the Lesbian, Gay, Bisexual, Transgender, Queer/Questioning+ office, and the International Students office. Each department is further broken down into individual units responsible for a host of programs and initiatives that contribute to Marshall University Intercultural Affairs' primary objectives.

## **Programs and Initiatives**

### **Dr. Martin Luther King, Jr. Annual Recognition**

The Annual Dr. Martin Luther King, Jr. Celebration was first established in 1994 as an opportunity for Marshall University and the Tri-State community to reaffirm Dr. King's dream of an America where principles of social justice and racial equality reign supreme over the archaic attitudes of intolerance and hate. The celebration recognizes the life and legacy of the late civil rights leader and social justice advocate.

### **Social Justice**

Social Justice permeates all aspects of the university and is a key component to its function. Toward that end, Intercultural/Social Justice projects, for example, provide opportunities for faculty, staff, and student organizations to develop Marshall University as a multicultural campus in the quest for social justice. Since 1990, Marshall University Intercultural Affairs has funded projects in research, curriculum development, seminars, workshops, conferences

and visiting professorships. The common theme of these projects is the promotion of intercultural understanding, pluralism and diversity awareness throughout the Marshall community.

### **The Health Sciences and Technology Academy (HSTA)**

The Health Sciences and Technology Academy (HSTA) was launched in Cabell and Lincoln counties in 2003 with the collaboration of Marshall University Intercultural Affairs and College of Science. HSTA is intended to increase students' competitiveness in science and mathematics while promoting multicultural sensitivity, study skills, communication skills, technological literacy and community leadership. In addition to financial support, HSTA stimulates interest in postsecondary health science degrees. Operating solely in West Virginia, HSTA provides enrichment programs to students in minority and lower-socioeconomic groups in grades 8-12 with the focused attention of the HSTA local community governing board staff, volunteers, teachers and field experts.

### **Intercultural Leadership Ambassadors**

The Intercultural Leadership Ambassadors are a group of select, trained peer educators comfortable with their own diversity. The selected Multicultural Leadership Ambassadors serve as the "official student voice" for the Division of Intercultural Affairs.

The Ambassadors promote diversity throughout campus through presentations designed to educate the audience and heighten awareness on issues of inclusion. The Ambassadors comprise diverse students representing a broad range of cultures.

### **Marshall University Chancellor's Scholars Program**

The Chancellor's Scholar's Program (CSP) is designed to recruit, educate and graduate underrepresented minority doctoral students. The program is focused on targeted recruitment and retention of underrepresented minority groups, specifically African American, Hispanic/Latino American, Native American and Asian American doctoral-level students. Program participation is determined through a formal application process.

### **The Ivy Academy**

The Ivy Academy at Marshall University, sponsored in partnership with Alpha Kappa Alpha Sorority, Inc., is a one-day interactive leadership conference designed to empower young women in high school. The Ivy Academy provides participants with the leadership, self-esteem and motivational skills necessary for college and life success. Academy participants are treated to an information fair, workshops, forums and a keynote address. The Ivy Academy is held biennially, every odd year.

### **The Louis Stokes Alliance for Minority Participation (LSAMP)**

The Louis Stokes Alliance for Minority Participation is a program funded by a National Science Foundation grant. Its purpose is to increase the number of minority students who successfully complete baccalaureate degrees in science, technology, engineering, and math (STEM) fields. The long-term goal of the program is to increase the minority presence of Ph.D.'s in STEM faculty positions.

### **Visiting Intercultural Scholar in Residence**

Visiting Scholars in Residence provide the opportunity for the Marshall University community to learn from experts in various fields. These scholars are accomplished professionals and bring a wealth of experience to the classroom and other campus and community venues.

## Libraries

### Dr. Monica Brooks, Dean of University Libraries

306 Drinko Library/304-696-6474

library@marshall.edu

www.marshall.edu/library (<http://www.marshall.edu/library/>)

### University Libraries

The Marshall University Library System consists of the John Deaver Drinko Library, the James E. Morrow Library, the Health Science Library at the Cabell-Huntington Hospital, and the South Charleston campus library. Together, the University Libraries' holdings support teaching and research needs, with close to 3 million total items (including government publications and audiovisual materials) and access to more than 50,000 periodical titles. Students may use print and electronic books, periodicals, documents, CD-ROMS, videocassettes, sound recordings, electronic journals, online reference materials and microforms. Access to electronic resources and online research services is accomplished through the University Libraries' web pages. Each library operates as part of the university system and provides unique service to the clientele and programs with which it is associated. The libraries play an essential role in the educational and research activities of the individual university programs. Using the library as a gateway, students have access to the tools to search multiple resources and obtain materials from a variety of sources. A dynamic interlibrary loan and document delivery program provides materials from other libraries in electronic format, often in a matter of hours. Courier services also enhance turnaround time and overcome geographical limitations.

*The John Deaver Drinko Library* is open 24/5 and houses more than 150,000 volumes, current print subscriptions, computers, multimedia presentation facilities, an assistive technology center for the visually impaired, faculty and student instructional technology rooms, and a fully wired auditorium. Access Services, Reference, Government Documents, and Information Delivery Services are located in the Drinko Library, with extensive collections and a team of qualified personnel. For over 100 years, the MU library system has housed a Regional Federal Depository that is now located on Drinko's second floor and is open to the public. The Drinko Library is a state-of-the-art facility which also houses University Computing Services and University Telecommunications.

*The James E. Morrow Library*, situated between Smith Hall and the Science Building, houses Special Collections, Government Documents, and shelving for over 300,000 volumes. Special Collections features the University archives, West Virginia Collection of state and regional materials, and the distinctive Hoffman and Blake collections. Government Documents, a federal depository collection, contains more than a million items and provides materials in electronic, microform, and paper formats.

*The Health Science Library*, specializing in medical resources for the schools of medicine and nursing, maintains a current collection of medical monographs, periodicals and electronic resources. Staff provide a variety of document delivery services and searches on medical-related databases. The library is located in the Robert C. Byrd Center for Rural Health, next to the Cabell-Huntington Hospital on Hal Greer Boulevard.

*The South Charleston Library* is located in the Robert C. Byrd Academic and Technology Center. This facility supports the undergraduate and graduate programs offered on this campus. Access to all Marshall

Libraries electronic resources is available, along with a professional staff to assist students and faculty with their information and research needs. Items held in the libraries on the Huntington campus can be retrieved through a daily courier service and by the electronic transmission of journal articles between the sites. The library is also the site on the South Charleston campus for taking Marshall photo IDs. For details on services and hours, go to the South Charleston library's home page ([www.marshall.edu/musclibrary](http://www.marshall.edu/musclibrary) (<http://www.marshall.edu/musclibrary/>)).

Currently, the Library staff provide support for a multi-campus copyright education program designed to keep faculty apprised of appropriate use of copyrighted materials provided in a variety of formats in both face-to-face and online courses. Members of the team provide copyright workshops each semester and stay abreast of national shifts in copyright interpretation, field questions from the university community, make referrals to University Counsel when appropriate, and provide support for university policies that ensure compliance with Title 17 of the US Code and the TEACH Act.

## Marshall Online

### Dr. Julia Spears, Assistant Provost of Online Education and Certification

Old Main 200

online@marshall.edu

www.marshall.edu/oec (<https://www.marshall.edu/oec/>)

Marshall Online's mission is to inspire innovation and creativity in online education and transform the online learner experience at Marshall University. With values focusing on student-centered learning, technology integration, exemplary student and faculty service, and innovative thinking, Marshall Online is an emerging leader in championing the online student experience and pathways to success. This unit focuses on three critical areas: student engagement (Online Student Engagement Team (<https://www.marshall.edu/online-student-engagement/>)), faculty support (the Design Center (<https://www.marshall.edu/design-center/>)), and microcredentials (Marshall Skills Exchange (<https://www.marshall.edu/microcredentials/>)).

Marshall Online oversees distance courses at Marshall. "Distance education" is defined as education that uses technology, such as the internet, to deliver instruction to students who are separated from the instructor, and to support regular and substantive interaction between the students and the instructor, synchronously or asynchronously (34 CRF 600.2). See "**Course Modalities**" in the Academic Information section for descriptions of Marshall's in-person and distance courses.

## Marshall University Foundation, Inc.

### Nicolas "Nico" Karagosian, President & Chief Executive Officer

Foundation Hall/304-696-6264; Toll-free: 1-866-308-1346

www.marshall.edu/foundation (<http://www.marshall.edu/foundation/>)  
foundation@marshall.edu

The **Marshall University Foundation, Inc.** was established in 1947, as a non-profit, tax-exempt, educational corporation. In the spirit of philanthropy and through a commitment to education, the foundation solicits, receives, manages and administers gifts on behalf of Marshall University. It is a public charity under Section 501(c)(3) of the Internal Revenue Service.

The foundation, in collaboration with Marshall's Office of Development, secures private financial support for the university and encourages greater participation by alumni. The Brad D. Smith Foundation Hall, home of the Erickson Alumni Center, is located at the intersection of 5th Avenue and John Marshall Drive. The building opened in February of 2010.

## Math Placement Examinations

### University College

Smith Communications Building 212/304-696-3217  
[www.marshall.edu/uc/math-placement-exams/](http://www.marshall.edu/uc/math-placement-exams/) (<https://www.marshall.edu/uc/math-placement-exams/>)

Required pre-requisites for math courses vary based on the individual course. The prerequisite for each course is noted in the Courses of Instruction section in this catalog. Students who do not meet the prerequisites for their required math course may challenge their placement by taking an exam administered by University College in Smith Communications Building, Room 212. To schedule an exam and obtain information to prepare for the exam, please call 304-696-3169 or visit the University College website at [www.marshall.edu/uc/](http://www.marshall.edu/uc/) (<http://www.marshall.edu/uc/>).

## Medical Professions Pathways

To qualify for admission to a graduate-level professional healthcare program (Medicine, Dentistry, Optometry, Pharmacy, Physical Therapy, Physician Assistant, Podiatry, Chiropractic, and Veterinary Medicine), students should work with an advisor to develop an academic plan that includes all required courses. Students may major in any subject, although majors like Biology, Biochemistry and Chemistry include most or all of the required classes. Most graduate healthcare programs require a bachelor's degree that includes two years of chemistry, one or more years of biology, and one year of physics, math, and English, but students should carefully research the pre-requisites of their intended program.

For more information, see "Pre-Professional Health Care Studies, Interdisciplinary Minor" (<https://catalog.marshall.edu/undergraduate/programs-az/science/preparation-professional-careers-health-care-professions/>) (<http://catalog.marshall.edu/undergraduate/programs-az/science/preparation-professional-careers-health-care-professions/>) at the end of the College of Science section of this catalog. Moreover, students can stop by Science Building 270 and visit the Associate Dean of the College of Science, who also serves as the Chief Pre-Professional Health Care Advisor for Marshall University.

## National Scholarships

### Heather Smith, Program Manager

Old Main 230E/304-696-2475  
[ons@marshall.edu](mailto:ons@marshall.edu) ([Mallory.carpenter@marshall.edu](mailto:Mallory.carpenter@marshall.edu))  
[www.marshall.edu/nationalscholarships](http://www.marshall.edu/nationalscholarships) (<http://www.marshall.edu/nationalscholarships/>)

The Office of National Scholarships helps students across the university apply to nationally competitive scholarships such as the Rhodes, Fulbright, Goldwater, and Truman. The office assists with scholarship selection, application review, and interview preparation. Available scholarships can fund summer opportunities, study abroad programs, graduate school, or more. Students that actively engage

with the application process for nationally competitive scholarships will:

- Enhance and strengthen their relationships with faculty members;
- Clarify their own personal and professional goals;
- Improve skills in writing that are vital for graduate school applications, cover letters, and resumes;
- Learn what separates them as an individual from their peers;
- Gain confidence in themselves from completing a sophisticated application process.

Although not required, appointments are encouraged.

## National Student Exchange

### Heather Smith, Program Manager

Old Main 230E  
[ons@marshall.edu](mailto:ons@marshall.edu) ([NSE@marshall.edu](mailto:NSE@marshall.edu))  
[www.marshall.edu/uc/national-student-exchange/](http://www.marshall.edu/uc/national-student-exchange/) (<http://www.marshall.edu/uc/national-student-exchange/>)

The National Student Exchange (NSE) program is a consortium of four-year colleges and universities in the United States, its territories and two universities in Canada that have joined together for the purpose of exchanging students. The NSE is the only program of its kind in the country and serves as a national resource for inter-institutional study throughout the United States. NSE offers study opportunities at diverse university settings and provides access to a wide array of courses and programs. The program features a tuition reciprocity system which allows students to attend their host institution by paying the normal tuition/fees of their home campus. Travel, housing, and daily living expenses are additional costs.

Work completed while on exchange at the host campus is brought back to the home institution and credited to the student's degree program. Advance approval is required. Students may choose a semester or year-long exchange. The deadline for applications is February 15th of every year for priority placements. If room is still available, students can apply after the deadline with permission from the NSE Coordinator.

## Orientation

[www.marshall.edu/orientation/](http://www.marshall.edu/orientation/) (<http://www.marshall.edu/orientation/>)

New Student Orientation Programs are conducted during the summer to help freshmen, transfer students, and their parents learn more about Marshall and meet students, staff, faculty, and administrators. During the Orientation programs, students and parents will learn about student resources, extracurricular activities, and campus life. Students will meet with a representative from their respective college to discuss academic programs, advising for the upcoming semester, and other college-specific information. All newly admitted students who have completed their "Intent to Enroll" will be eligible to register for Orientation. All new students are expected to attend this important first step into college life at Marshall University.

## Pre-Law Education

**Patricia Proctor, J.D., Pre-Law Advisor and Founding Director, Simon Perry Center for Constitutional Democracy**

Students planning to attend law school should choose a major they find interesting with subject matter they enjoy. The American Bar

Association does not recommend a particular major for those who wish to pursue a degree in law, and law schools value having an intellectually diverse student body; therefore, there is no specific major that law schools prefer. It is a good idea for students to choose a major that will help them develop skills valuable to law students and legal practitioners, specifically analytical thinking and communication, especially writing skills. Regardless of the major chosen, students should choose electives that will facilitate critical understanding of economic, political, and social institutions.

Prospective law school applicants should:

- consult as soon as possible, preferably during their first semester, with Professor Proctor for further information and advice;
- plan to become involved with the University's prelaw program, housed in the Simon Perry Center for Constitutional Democracy, both through individual advising and the university's Prelaw Club, which offers excellent opportunities to interact with practicing lawyers and law schools;
- work with the prelaw advisor to plan their study and timing for the Law School Admission Test (LSAT) required to apply to law school; and
- be aware that most students apply for law school admission during the fall of their senior year in college and therefore should plan accordingly.

## Pre-Medical/Pre-Dental Education

See "Medical Professions Pathways" in this section.

## Psychology Clinic

**Keith Beard, Director**

Harris Hall 449

304-696-2772

[www.marshall.edu/psych/](http://www.marshall.edu/psych/) (<http://www.marshall.edu/psych/>)

[psychology@marshall.edu](mailto:psychology@marshall.edu)

The Marshall University Psychology Clinic has been established by the Department of Psychology to serve as a training facility for advanced graduate students enrolled in the clinical psychology program at the university and to provide high quality, low cost, confidential psychological services to individuals on the campus and from the local community. The student clinicians are doctoral students in the Marshall University Clinical Psy.D. program. Student clinicians provide services under the supervision of qualified clinical faculty selected by the Department of Psychology to fulfill supervisory and teaching functions. A variety of services is offered by the clinic. These include individual psychotherapy, psychological assessment, and group psychotherapy, as well as educational workshops and other events. Some faculty also provide services. Although the clinic is not a for-profit venture, nominal fees are charged for some services; psychological counseling services are provided at no charge to students.

## Public Service Internship

Smith Hall 780/304-696-3598

The Public Service Internship Program places qualified students in state government agencies for an off campus learning period of one semester. Students enrolled in this program work a forty hour week with an executive agency in a supervised intern program. They also attend a weekly seminar conducted by the state program

coordinator and have a directed studies program conducted by their major department at Marshall. Participants must be full time Juniors or Seniors. They also must have the approval of their department chairperson and the university selection committee. The state program coordinator makes the final placement. Students receive 12 hours of academic credit and an educational stipend for their participation in the program. Academic credit for the program is offered in these courses:

Code	Title	Credit Hours
PSC 488	Independent Study (Directed Studies)	3
PSC 489	Seminar in Public Service	3
PSC 490	Public Service Internship	6
<b>Total Credit Hours</b>		<b>12</b>

All courses must be taken in order to receive credit. Students interested in this program should contact the Department of Political Science early in the semester preceding the one in which they wish to participate.

## The Society of Black Scholars

Memorial Student Center 1W25/304-696-6705

The governing spirit of the Marshall University Society of Black Scholars is to help students strive toward success, both academically and in character development. The Society is only intended for students who aspire to the acquisition of critical behaviors, attributes, and practices necessary for strong academic performance, preparation for professional leadership, maturity, and service to others in a global society. This organization employs a progressive and personalized advising methodology that requires compliance and commitment on behalf of all members. Society members have enormous pride and can easily celebrate a history of great success by its graduates.

We stand for success!

## Eligibility & Admission Requirements

Membership consideration requires a formal application and a minimum of a 3.0 cumulative GPA in a credible course of study, full-time student status and in good standing with the university. Membership renewal is based upon maintaining a 3.0 cumulative GPA, and compliance with attendance policies with regards to attending required events, meetings, and other functions and activities as planned each semester.

Formal consideration/interviews for admission to the Society occur once during the fall and spring of each academic year. Following the submission of the required documents, each student will be considered for Finalist Interviews if he/she meets the basic requirements. Interviews are fairly intensive and will in part be conducted by members of the Society of Black Scholars Advisory Council, making final recommendations to the Society's Founding Director and Distinguished Visiting Scholar, Maurice R. Cooley.

## Speech and Hearing Center

Smith Hall 143

Phone: 304-696-3641

Fax: 304-696-2986



[www.marshall.edu/mu-speech-and-hearing-center](http://www.marshall.edu/mu-speech-and-hearing-center) (<https://www.marshall.edu/mu-speech-and-hearing-center/>)

**Sarah Clemins, Director of Clinical Education**  
304-696-3246

**Pam Holland, Chair, Department of Communication Disorders**  
304-696-2985

The Department of Communication Disorders in the College of Health Professions operates the Marshall University Speech and Hearing Center (MUSHC), which provides quality speech, language, and hearing evaluations and treatment services for people of all ages. The center provides services for a variety of communication and swallowing disorders including, but not limited to, articulation, fluency, voice and resonance, cognitive communication, augmentative and alternative communication, aural rehabilitation, feeding/swallowing, and receptive and expressive language. In addition, services for communication differences, such as dialectical differences, are provided. Individual and group therapy sessions are also provided for dialect, pragmatics, and aphasia. Additional programs within the department include the Luke Lee Listening, Language, and Learning Lab (the first and only oral preschool for deaf and hard of hearing children in West Virginia) and the Scottish Rite Childhood Speech and Language Disorders Program. Services are available for Marshall students, faculty, and staff, as well as the general public. Costs for services may be handled through insurance, private pay, or an educational scholarship program. MUSHC is located in Smith Hall 143. For scheduling call 304-696-3641.

## Student Affairs

**Marcie Simms, Vice President**  
Memorial Student Center 2W40B/304-696-2284  
[student-affairs@marshall.edu](mailto:student-affairs@marshall.edu)  
[www.marshall.edu/student-affairs](http://www.marshall.edu/student-affairs) (<http://www.marshall.edu/student-affairs/>)

### Intercultural and Student Affairs Office

The student as a planner, participant, leader, and presenter is best exemplified in the area called Student Affairs. Staff strives to create environments for students where they can practice leadership skills and responsible citizenship, clarify their values, and generally become full participants in the learning process. Staff provides advising, leadership development, support services in a variety of settings including but not limited to student social-cultural events, student governance, fraternities and sororities, legal aid, judicial affairs, and off-campus and commuting students.

The various units within the Division of Student Affairs are:

1. Student Life
2. Student Involvement and Leadership
3. Office of Student Conduct
4. Student Government Association
5. Student Advocacy
6. Parent and Family Programs
7. Fraternity and Sorority Life
8. Office of Community Engagement
9. Wellness Center
10. Women's and Gender Center
11. Violence, Prevention, and Response
12. Student Counseling Center
13. Intercultural Affairs

14. International Student Affairs
15. LGBTQ+ Office
16. Center for African American Students
17. Accessibility and Accommodations
18. Community Service

## Student Advocacy and Support

Memorial Student Center 2W32/304-696-2284

Staff within the Office of Advocacy and Support are committed to helping you navigate Marshall University. A trustworthy place and staff, we care, we advocate, and we can refer you to campus and community partners. We want to help you succeed in class and life. We encourage students to maximize their educational experiences, and prepare them for involvement in the larger community and life beyond college. Additionally, we aim to empower students to overcome obstacles and to assist in resolving issues.

## Student Conduct

**Lisa Martin, Director**  
2W38 Memorial Student Center  
304-696-2495  
[martil@marshall.edu](mailto:martil@marshall.edu)  
[www.marshall.edu/student-conduct/](http://www.marshall.edu/student-conduct/) (<http://www.marshall.edu/student-conduct/>)

For Marshall University to function effectively as an educational institution, students must assume responsibility for their actions and behavior. Students are expected to respect the rights of others, to respect public and private property, and to obey constituted authority. A student's admission to the university constitutes acceptance of these responsibilities and standards. Failure to adhere to the policies and conduct regulations of the university places the student in violation of the Marshall University Code of Student Rights and Responsibilities and may, therefore, subject the student to disciplinary action. All admitted students are subject to the code at all times while on or about university-owned property, or at university-sponsored events. Anyone may refer a student or student organization suspected of violating the Code of Student Rights and Responsibilities to the Office of Student Conduct. The *Student Code of Conduct*, *Student Academic Rights and Responsibilities*, and the conduct processes are available in the *Student Handbook*, published by the division of Student Affairs.

## Student Development

The Student Development Center is best described as the educational support service area of the Division of Student Affairs. Its major goal is to enhance and support a student's personal and academic development. This assistance is accomplished through developmental, remedial, and preventive programs, activities, services which include, but are not limited to personal and social counseling; educational counseling; health education; returning students and disabled student services.

Student Development offices are located in Prichard Hall and the Memorial Student Center:

1. Counseling Services: assists students in the resolution of personal or emotional concerns; the center is staffed by mental health professionals and provides comprehensive services; call 304-696-3111 for information.

2. Wellness Center/Collegiate Recovery Program, 304-696-4800
3. Accessibility and Accommodations, 304-696-2271

## Student Health Service

The Student Health Service (SHS) is located at the Marshall Medical Center at Cabell-Huntington Hospital. The SHS is designed to treat acute illnesses. Services are delivered by the Department of Family and Community Medicine, a division of the School of Medicine. Operating hours are from 8 a.m.-4:30 p.m., and it is closed Saturdays, Sundays, and on school holidays. The Student Health Clinic operates on an appointment basis. Please contact the Student Health clinic for appointments and walk-in availability, 304-691-1100. See the Student Health website at for information on transportation.

## Student Life

Memorial Student Center 2W38/304-696-3395  
[www.marshall.edu/lead/](http://www.marshall.edu/lead/) (<http://www.marshall.edu/lead/>)

Student Life supports the academic mission of the institution by creating a vibrant, co-curricular Marshall student experience. This is achieved through the incorporation of outside-the-classroom programming, mentorship, educational activities, community engagement opportunities, and leadership development. We empower our students to become active in campus organizations so they may learn, grow, and achieve success beyond their collegiate experience.

## Student Support Services

**Bonnie Bailey, Director**

Prichard Hall West Lobby (1st Floor)/304-696-3164  
[www.marshall.edu/sssf/](http://www.marshall.edu/sssf/) (<http://www.marshall.edu/sssf/>)  
[sssf@marshall.edu](mailto:sssf@marshall.edu)

The Student Support Services (SSS) program is one of several federally funded TRIO grant programs established to help students overcome class, social, academic, and cultural barriers to higher education. SSS provides a host of **free** programming and support services to 200 eligible participants.

Eligible participants are undergraduate students who meet at least one of the three requirements:

- First-generation college attendees (neither parent/guardian has graduated from a 4-year institution)
- Income eligible as determined yearly by the Department of Education
- Documented learning or physical disability

The staff provides one-on-one academic advising to assist the student in achieving his/her academic goals. SSS also provides living learning communities and courses, Supplemental Instruction assistance, various courses and opportunities to enhance academic performance and guidance, assistance with financial aid processes and requirements, and postgraduate assistance.

## Study Abroad

Old Main 321 / 304-696-6229  
[studyabroad@marshall.edu](mailto:studyabroad@marshall.edu)  
[www.marshall.edu/study-abroad/](https://www.marshall.edu/study-abroad/) (<https://www.marshall.edu/study-abroad/>)

Undergraduate students can experience life in a different culture while pursuing an approved course of study toward the baccalaureate

degree. (See information on transfer of credit and grades below.)

This international experience will serve as excellent preparation for whatever career students choose. Marshall students have enrolled in programs of study in such countries as England, Spain, Mexico, Australia, Japan, France, Germany, and China. Students can arrange for study abroad in several ways:

- study abroad for one or more semesters or during the summer;
- enroll in another American institution's study abroad program (see Marshall Students Visiting Other Institutions)
- enroll in an International Exchange Program. Marshall maintains a number of these programs (see below) which involve a direct relationship with the institution abroad as well as easy transfer of credits.

The Office of International Student Services will help find the right program for a student's needs. Advance planning will ensure a successful experience. By making an early commitment to study abroad, students can plan their curriculum, save money, and prepare for living in a foreign setting, possibly with a host family or in a shared apartment.

## Eligibility to Participate in MU Study Abroad Program

- You must have completed your first two semesters of university level coursework to participate in a study abroad program.
- You must have a GPA of 2.50 overall/cumulative as well as 2.50 Marshall GPA or higher.
- Students on academic or disciplinary probation or suspension are not eligible for study abroad.

## Types of Study Abroad Programs

### International Exchange Programs

Marshall University currently maintains student exchange programs with the following institutions:

- Anglia Ruskin University in Cambridge, England
- Kansai-Gaidai University in Osaka, Japan
- Chukyo University in Nagoya, Japan
- Université Catholique de Lyon, Ecole Supérieure de Commerce et Management in Lyon, France
- Rennes 2 University in Rennes, France
- Al Akhawayn University (AUI) in Morocco
- Kobenhavns Professions Højskole University in Copenhagen, Denmark
- Kyunpook National University in Daegu, South Korea
- K.Zhubanov Aktobe Regional University in Aktobe, Kazakhstan

### ISEP Direct - International Student Exchange Program

ISEP Direct provides access to over 300 study sites in 42 countries. Programs in English are not only in English-speaking countries but in Bulgaria, the Czech Republic, Denmark, Estonia, Finland, Hong Kong, Hungary, Iceland, Japan, Korea, Latvia, the Netherlands, South Africa, Sweden and Thailand. Students can search ISEP programs online by location, major or language of instruction at [www.isep.org](http://www.isep.org) (<http://www.isep.org>).

### Junior Year Abroad

Nine to twelve months fully integrated into the foreign environment requires the most commitment. It requires fluency in the host

language and often is the most costly of the options. However, it also yields the most in personal growth and maturity.

### Semester Abroad

Because most foreign universities are not organized on a semester system or offer credit hours, these one semester programs are usually run by American universities. Classes are usually offered in English by American or host professors.

### Short-Term Study Abroad

These are typically summer programs lasting six to ten weeks. Often they are a quick way to become fluent in a language or gain a good understanding of a country. We have offered an affiliated summer language study programs in Spain for over 20 years.

### Travel-Study Tours

These are usually very short-term events (over Spring Break), which involve travel rather than residential study. Students who enroll in study abroad programs maintain their Marshall student status.

### Transfer of Foreign Credits/Grades

1. Students who plan to study abroad should consult with the Study Abroad Coordinator in the Office of Admissions. The coordinator will provide a copy of the procedures for obtaining credit for transfer courses and the Study Abroad Approval Form.
2. Foreign study courses may be taken for letter grades or as Credit/No Credit, depending on the grading system of the host institution and pending approval of the student's academic college.
  - All students must obtain advance approval for courses taken for a letter grade or Credit/No Credit by completing the Study Abroad Course Credit Approval form prior to participating in the program.
  - Students can earn up to 3 hours of international (IR) study credit toward graduation requirements.
  - Students must take all hours in a given term as either Credit/No Credit or for a letter grade.

### Steps to Prepare

1. Commit to study abroad and begin planning.
2. Gather information—find program materials in the Office of International Student Services located in Old Main 321. Estimate costs - talk with parents, the Financial Aid Office and the Study Abroad Coordinator.
3. Decide on a program—semester, summer, or a full year. Decide on a country and on what language you may need.
4. Consult often with the Study Abroad Coordinator and faculty. They can offer insightful tips and pre-departure orientation.

### Testing Center

#### Demeley Smith, Director

Room G-45, Morrow Library/304-696-6391

demeley.smith@marshall.edu

[www.marshall.edu/testing-center/](https://www.marshall.edu/testing-center/) (<https://www.marshall.edu/testing-center/>)

The Marshall University Testing Center administers the computer-based GRE, Praxis I, TOEFL, and various other tests in contract with the Educational Testing Service. The MU Testing Center serves as a PSI FAA Testing Services site. The On-Campus ACT is administered through the

testing center. For additional information please visit the website or call the phone number listed above.

### Textbook Loan Program

#### Libraries and Online Learning

Drinko Library, 304-696-2321

[drinkoaccessservices@marshall.edu](mailto:drinkoaccessservices@marshall.edu)

<https://marshall.libanswers.com/Circulation/faq/323372> (<https://marshall.libanswers.com/Circulation/faq/323372/>)

Textbooks for several gateway and core curriculum courses are now available in the Drinko Library for a short-term loan period of three hours in- library use only. A list of textbooks that are part of the loan program can be found on the Textbook Loan Program website. Students who would like to utilize the textbook loan program should visit the Circulation Desk at the Drinko Library. To request the book, the student should know the title of the book, identify the book as part of the Textbook Loan Program, and present a student ID.

### Tutoring Services

#### Allen Williams, Director of Tutoring and Learning Supports

Smith Communications Building 211

304-696-6622

[tutoring@marshall.edu](mailto:tutoring@marshall.edu)

[www.marshall.edu/tutoring/](http://www.marshall.edu/tutoring/) (<http://www.marshall.edu/tutoring/>)

Tutoring is available for Marshall's undergraduate students through Knack, a contracted vendor. Knack hires Marshall University students who have previously been successful in specific courses to tutor other Marshall students seeking assistance.

To request a tutor, undergraduate students can visit [marshall.joinknack.com](https://marshall.joinknack.com) (<https://marshall.joinknack.com>) and sign in with your Marshall student account login.

Both undergraduate and graduate students who have earned a grade of B or better in select courses can apply to tutor undergraduate courses. Interested applicants can go to [marshall.joinknack.com](https://marshall.joinknack.com) (<https://marshall.joinknack.com>) to complete the application process which requires submission of an unofficial academic transcript and completion of paid tutor training.

### Work Integrated Education Experience

#### Internship

An internship is a form of experiential learning that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths and give employers the opportunity to guide and evaluate talent.

#### Practicum/Clinical Experience

A practicum or clinical experience provides students with intensive, hands-on professional experience in their field of study. Students are assigned to work in settings where they may engage in professional practice in the expected career field and are typically connected to an academic program with course requirements. In some programs,

supervision may be required by professionals who hold appropriate credentials for the profession.

## Applied Research

Applied Research allows students to look for solutions to practical problems using empirical methods. The results of this action-oriented research focus on applying knowledge to existing problems.

## Apprenticeship

An apprenticeship is an industry-driven, high-quality career pathway where employers can develop and prepare their future workforce. Individuals can obtain paid work experience, classroom instruction, and a nationally recognized, portable credential. Employers can choose to register their programs with the U.S. Department of Labor (DOL) to show prospective job seekers that their apprenticeship program meets national quality standards.

## Curricular Community-Based Learning (CBL)

Curricular Community Based Learning (CBL) integrates meaningful community service with classroom instruction and critical reflection to enrich the learning experience and strengthen communities. In practice, students partner with a community-based organization to apply their disciplinary knowledge to a community-identified challenge. They then intentionally reflect on the experience to understand how theory and practice align, to interrogate course-based learning, and to understand their role in the community.

## Cooperative Education

Cooperative education is a structured method of combining classroom-based education with practical work experience. A cooperative education experience, commonly known as a "co-op", may or may not provide academic credit for structured job experience. Co-op experiences are either full-time (40 hours per week) alternating semesters of work and school or part-time (20 hours per week) combining work and school during the same time. Co-op experiences are paid experiences supervised by a professional following the same career path as the student. Students complete more than one assignment (2 or more) with progressive levels of responsibility.

## Capstone

A capstone course or experience requires students to integrate knowledge and skills gained from multiple prior courses in their plan of study and serves as the culmination of an educational program.

## Externship

In an externship, students complete a hands-on, immersive experience that prepares them for professional practice and their certification exam. Students complete their experience with oversight from an approved preceptor while providing patient care.

## Internship

An internship is a form of experiential learning that integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths and give employers the opportunity to guide and evaluate talent.

## Practicum/Clinical Experience

A practicum or clinical experience provides students with intensive, hands-on professional experience in their field of study. Students are assigned to work in settings where they may engage in professional practice in the expected career field and are typically connected to an academic program with course requirements. In some programs, supervision may be required by professionals who hold appropriate credentials for the profession.

## Residency (Teacher Education)

A resident teacher is immersed in the classroom, school, and community for a rich experience that pairs the resident teacher with a master cooperating teacher to co-teach for a full year. This model provides PK-12 students with two teachers in a single classroom while providing an opportunity to incentivize recruitment and support the retention of quality, effective educators in West Virginia. (*For other definitions of Residency, please see Marshall University Professional School websites.*)

## Writing Across the Curriculum

**Georgianna Logan, Director**

Gullickson Hall 100D

304-696-2683

[www.marshall.edu/ctl/writing-across-the-curriculum](http://www.marshall.edu/ctl/writing-across-the-curriculum) (<http://www.marshall.edu/ctl/writing-across-the-curriculum/>)

[www.marshall.edu/ctl/writing-across-the-curriculum/](http://www.marshall.edu/ctl/writing-across-the-curriculum/)

See Center for Teaching and Learning.

## Writing Center

**Anna Rollins**

Drinko Library, 2nd Floor/304-696-2405

[www.marshall.edu/writingcenter](http://www.marshall.edu/writingcenter) (<http://www.marshall.edu/writingcenter/>)

The Writing Center, staffed by graduate and undergraduate students of various majors, provides free writing consultation to all Marshall University students. Tutors help students through the entire writing process, from discussing initial ideas to revising and editing their work. The center is located on the second floor of Drinko Library. Students are encouraged, but not required, to make appointments ahead of time, and may find more information about making appointments on the Writing Center's website or by calling the Writing Center at 304-696-6254.