

SCHOOL PRINCIPALSHIP, LICENSURE

This program is designed for students who have completed a master's degree in education and provides the coursework to obtain professional administrative licensure as a Pre-kindergarten through Adult school principal in West Virginia. Students from other states should contact their local departments of education for licensure requirements prior to applying for this program. Those seeking professional administrative licensure as a school principal in West Virginia must pass the PRAXIS 5412 Educational Administration and Supervision test. State licensure also requires completion of the Evaluation Leadership Institute from the West Virginia Department of Education when hired as a school principal.

Applicants should follow the graduate admission process in this catalog and on the Marshall website at <http://www.marshall.edu/graduate/admissions/how-to-apply-for-admission> (<http://www.marshall.edu/graduate/admissions/how-to-apply-for-admission/>). Applicants should apply on the Distance-Only application and select "Certificate (PM): School Principalship" on the application.

In addition to Marshall University's requirements for graduate admission, applicants must have:

- A master's degree in education from a CAEP-accredited institution with an overall graduate Grade Point Average (GPA) of 3.0 on a 4.0 scale.
- One of the following:
 - A professional Teaching Certificate;
 - A Career and Technical Education Teaching Certificate; or
 - A Student Support Certificate in School Counseling.
- A minimum of two years of teaching or school counseling experience.

Applicants may be admitted conditionally for one term while test requirements are pending. Applicants may be admitted provisionally when a GPA or test score does not meet the minimum requirements at the discretion of the program director. All conditional admission requirements must be completed for full admission status and to register for subsequent sessions.

- Students will follow a program Plan of Study consisting of 18 credit hours.
- Every student must designate a practicing principal who agrees to act as his or her mentor during the program.
- Field experiences are a required component of this program and are embedded in program classes. Some field experiences are embedded in the program classes, and the remainder are completed in the LS 660 (<https://catalog.marshall.edu/search/?P=LS%20660>) Capstone: School Management course.
- A graduate certificate candidate in the program may receive no more than one grade of "C" in the required coursework. In the event of a second grade of "C" or below, the student may be dismissed from the program.
- Repeating a course for a higher grade does not negate the existence of the former grade. A student may be dismissed from

the program upon earning a second grade of "C" or below, even if the student repeated a course and earned a higher grade.

| Code | Title | Credit Hours |
|---------------------------|------------------------------|--------------|
| LS 510 | Principalship:Role & Tasks | 3 |
| LS 610 | Leadership for Sch Improve | 3 |
| LS 612 | Educ Tech for Administrators | 3 |
| LS 630 | The School and the Community | 3 |
| LS 675 | Legal and Policy Issues | 3 |
| LS 660 | Capstone: School Management | 3 |
| Total Credit Hours | | 18 |