

ADULT AND CONTINUING EDUCATION, M.S.

Program Description, M.S.

The Master of Science degree program in Adult and Continuing Education (ACE) is a field-based program designed to serve adult learners who may be employed on a full-time basis. The comprehensive program is intended for individuals who serve in an instructional, training, leadership, or professional role in human services areas of business, industry, government, community agencies, health care, or education. The program is designed for learners who aspire to become training and development professionals in business, industry, or service organizations. Students will learn to teach adults by gaining classroom knowledge, experiencing work-based activities, and participating in projects intended to develop the competencies utilized by professionals in the areas of Adult Education, Training and Development, and Career and Technical Center Teaching. The areas of emphasis in Adult and Continuing Education allow a program to be tailored to meet the personal and professional needs of a broad spectrum of graduate students. The courses provide students with the opportunity to continue their graduate education in a flexible program through a state-wide delivery system.

The areas of emphasis in Adult and Continuing Education (ACE) allow a program to be tailored to meet the personal and professional needs of a broad spectrum of graduate students. The courses provide students with the opportunity to continue their graduate education in a flexible program through an online delivery system. The program offers three areas of emphasis;

1. Adult Education and Evaluation, and
2. Career and Technical Center Teaching, and
3. Training and Development.

Students entering the program will build upon the academic background gained through their undergraduate education and professional employment. The program's coursework will provide the additional academic requirements, training, and leadership development necessary to complete a Master of Science degree. The student's plan of study will be created in consultation with his or her advisor, selecting an area of emphasis and planning the program.

Admission Requirements

Applicants should follow the admissions process described in this catalog or at the Graduate Admissions website: www.marshall.edu/graduate/how-to-apply-for-admission (<https://www.marshall.edu/graduate/how-to-apply-for-admission/>).

In addition to Marshall University's requirements for admission, the following criteria must be met for admission to the Adult and Continuing Education program:

- Admission to the program also requires an undergraduate Grade Point Average (GPA) of 2.75 or higher on a 4.0 scale.
- Admission to the Career and Technical Teaching emphasis requires that students be employed as a career and technical center teacher in West Virginia.

Program Requirements

Areas of Emphasis in Adult Education and Evaluation

A total of 30 credit hours is required for program completion for the Adult Education and Evaluation area of emphasis to satisfy the Master of Science degree requirements.

A Plan of Study will be sent to the student at the time of admission. Changes in required courses and the choice of any elective courses must be approved, and signed by the advisor on the office copy of the Plan of Study. The Plan of Study is a student's "blueprint" for completing graduation requirements.

The required GPA to complete the master's degree is 3.0 (*B*). Students must prepare an academic portfolio in the capstone course during their last semester of enrollment, and may take no more than one other 3-hour course in the semester that the capstone course is taken.

Adult Education and Evaluation Area of Emphasis

The Adult Education and Evaluation area of emphasis serves training and development professionals looking to expand knowledge and further careers, as well as professionals wanting to transition into teaching adults.

Adult Education serves persons who work with adults in either an instructional or an administrative role. Students are drawn from various areas such as the human services agencies, those with staff development, or in-service responsibilities in hospitals, business or government, as well as those in adult preparatory programs at the postsecondary or community college level.

Area of Emphasis in Career and Technical Center Teaching

A total of 30 credit hours is required for program completion for the Career and Technical Center Teaching area of emphasis to satisfy the Master of Science degree requirements.

A Plan of Study will be sent to the student at the time of admission. Changes in required courses and the choice of any elective courses must be approved, and signed by the advisor on the office copy of the Plan of Study. The Plan of Study is a student's "blueprint" for completing graduation requirements.

The required GPA to complete the master's degree is 3.0 (*B*). Students must prepare an academic portfolio in the capstone course during their last semester of enrollment, and may take no more than one other 3-hour course in the semester that the capstone course is taken.

Area of Emphasis in Training and Development

Training and Development serves persons employed in business, industry, or other organizations involved in the advancement of knowledge, competencies, and skills of their employees. Students are drawn from various areas such as a management, marketing, human resources, and safety, whose responsibilities may include instructional design and preparation of employees for current jobs, future assignments, and/or personal enhancement.

For further information on this Area of Emphasis, please call the Leadership Studies department at 304-746-2514.

Plan of Study

Areas of Emphasis

Adult Education and Evaluation

Code	Title	Credit Hours
Required Core Courses		
ACE 603	Intro to Adult Ed & Learners	3
ACE 656	Instr Planning for Adults	3
ACE 671	Eval of Adult and Tech Educ	3
LS 632	Human Rel in Public Sec	3
General Courses		
ACE 600	Aspects of Train and Dev	3
ACE 618	Literature Adult Contin Educ	3
ACE 628	Adult Inst Envir & Pers Aspect	3
ACE 677	Research Method & Design ACE	3
ACE 689	Grant Proposal Writing	3
Capstone		
ACE 685	ACE Capstone	3
Total Credit Hours		30

Career and Technical Center Teaching

Code	Title	Credit Hours
Required Core Courses		
ACE 603	Intro to Adult Ed & Learners	3
ACE 656	Instr Planning for Adults	3
ACE 671	Eval of Adult and Tech Educ	3
LS 632	Human Rel in Public Sec	3
West Virginia Licensure Courses		
ACE 508	Teach Methods Career Tech Educ	3
ACE 511	Intro to Career and Tech Educ	3
ACE 524	Safety in Career Technical Ed	3
ACE 650	Career Educ Curriculum Dev	3
ACE 673	Assessment in Adult Tech	3
ACE 548	Appl Basic Skills Career Tech	3
or ACE 631	Survey Prac Computer Appl	
or ACE 637	Indiv Computer Prog App	
Capstone		
ACE 685	ACE Capstone	3
Total Credit Hours		33